#### **United States Department of State**



# **Foreign Affairs Manual**

VOLUME 4 – Financial Management

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# 4 FAM 490 DEBT COLLECTION

## **Changes**

- 1. This Change Transmittal issues major changes for the purpose of updating the definitions and Delegation of Authority sections, adding an exhibit, and providing more details throughout the subchapter for clarification purposes.
- 2. If this issuance changes less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.
- 3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1111.1).
- 4. The office responsible for the material in these subchapters is CGFS/FPRA/FP. Please direct questions concerning content substance and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

### **Filing Instructions for Paper Copies**

- 1. Remove and discard the old 4 FAM 490 (CT:FIN-415; 06-21-2012) and insert the new 4 FAM 490 (CT:FIN-434; 11-06-2013).
- 2. After inserting the material in the binder, insert this change transmittal immediately following the CT Checklist, then fill in the entry line for CT:FIN-434, and initial.

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- 2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
- 3. Use KFAM and AINF TAGS on all communications on FAM/FAH issues.